

## EXAMINATION INFORMATION ALERT

### Subject: Fire Promotional Information Processing Schedule

This bulletin establishes the Department of Personnel schedule for specific Fire Promotional Titles.

#### PROCEDURES:

The Department of Personnel will process promotional examinations as follows:

1) **FIRE CHIEF**

<b>Request to HRM Consultant Team:</b>	<b>Announcement Issue Date:</b>	<b>Application Filing Deadline:</b>	<b>Closing Date:</b>	<b>Test Date:</b>
May 1, 2002	August 1, 2002	August 21, 2002	October 31, 2002	November 2002
May 1, 2003	August 1, 2003	August 21, 2003	October 31, 2003	November 2003

**Note:** Specific test dates will be given at the time of announcement.

2) **DEPUTY FIRE CHIEF**

<b>Request to HRM Consultant Team:</b>	<b>Announcement Issue Date:</b>	<b>Application Filing Deadline:</b>	<b>Closing Date:</b>	<b>Test Date:</b>
September 1, 2002	December 1, 2002	December 21, 2002	February 28, 2003	March 2003
September 1, 2003	December 1, 2003	December 21, 2003	February 28, 2004	March 2004

**Note:** Specific test dates will be given at the time of announcement.

3) **BATTALION FIRE CHIEF**

<b>Request to HRM Consultant Team:</b>	<b>Announcement Issue Date:</b>	<b>Application Filing Deadline:</b>	<b>Closing Date:</b>	<b>Test Date:</b>
July 1, 2003	October 1, 2003	October 21, 2003	December 31, 2003	January 2004
July 1, 2005	October 1, 2005	October 21, 2005	December 31, 2005	January 2006

**Note:** Specific written test dates will be given at the time of announcement.

**Note:** The oral portion of the examination will be given within three months of the date of the written portion.

4) **FIRE CAPTAIN & LIEUTENANT**

<b>Request to HRM Consultant Team:</b>	<b>Announcement Issue Date:</b>	<b>Application Filing Deadline:</b>	<b>Closing Date:</b>	<b>Test Date:</b>
November 1, 2002	February 1, 2003	February 21, 2003	April 30, 2003	May 2003
May 1, 2004	August 1, 2004	August 21, 2004	October 31, 2004	November 2004

**Note:** Specific written test dates will be given at the time of announcement.

**Note:** The oral portion of the examination will be given within four months of the date of the written portion.

**Note to appointing authorities and candidates:**

- The Department of Personnel will issue announcements bi-annually/annually. The Department believes that establishing the dates in advance should assist appointing authorities in effectively planning and anticipating personnel needs. It will also serve to notify all parties in advance of scheduled promotional examination announcements.
- Applications must be filed no later than the application filing deadline issued on the announcement. Examinations will be held during the range of dates indicated in this EIA barring unforeseen circumstances.

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